

# Divide Fire Protection District

Public Meeting of the Board of Directors  
December 9<sup>th</sup>, 2025 6:00 P.M.

## AGENDA

- 1) Call to Order – Roll Call
- 2) Pledge of Allegiance
- 3) Review and Approve Agenda
- 4) Review, Approve, and Sign Minutes of Prior Meetings
- 5) Chief Report
  - A) Paid Holidays
  - B) Board Business Meeting Attendees for January
- 6) Financial & Administrative Matters
  - A) Signing Authority
  - B) Purchase Orders
- 7) Old Business
  - A) First Due Changeover
  - B) Upworx Project Status
  - C) Policies/Handbook – tabled to Jan-Feb 26
    - i. Discuss areas of non-enforcement and inaccuracies
  - D) 2026 Budget Final Adoption
- 8) New Business
  - A)
- 9) Executive Session – Executive Session to discuss personnel matters related to employee bonuses, pursuant to §24-6-402(4)(f), C.R.S
- 10) Public Comment \*\*
- 11) Adjournment

**\*\* Public comment is limited to no more than 5 minutes per person, 20 minutes maximum. Please indicate on the sign-in sheet that you wish to comment.**



# DIVIDE FIRE PROTECTION DISTRICT

## Board of Directors Meeting

Shoemaker Fire Station, 103 Cedar Mountain Road (Mail: PO Box 941), Divide Colorado, 80814  
December 9<sup>th</sup>, 2025 at 6:00 p.m.

### **MINUTES OF THE REGULAR MEETING**

#### **1. Call to Order / Role Call**

Board President Lopez called to order the special meeting of the Board of Directors of the Divide Fire Protection District (DFPD) at 6:02 p.m.

Secretary Franke called roll with the following present:

Steed Lopez – President  
Robert Reynolds – Vice-President  
Patricia Franke – Secretary  
Peter Atwater – Treasurer  
Dennis Luttrell – Director

Interim Chief Hinkle and District Administrator Diana Perkins were also present. Secretary Franke noted the meeting is being recorded.

#### **2. Pledge of Allegiance**

**3. Review & Approve Agenda** - Motion by Director Luttrell to approve the agenda. Second by Director Reynolds. The motion passed unanimously. Motion by Director Franke to amend moving Public Comment prior to final Budget Adoption. Second by Director Luttrell. The motion passed unanimously.

**4. Review, Approve, and Sign Minutes of Prior Meetings** – Minutes from the previous meeting of December 4<sup>th</sup> were not ready for approval.

**5. Chief's Report** – Chief proposed the addition of Veteran's Day as a paid holiday. Motion by Director Atwater to add Veteran's Day as a paid holiday for full-time staff. Second by Director Reynolds. Four in favor with Director Franke opposed, stating she would like to see that section of the Handbook looked at in whole rather than changing items one at a time. Director Franke asked for clarification regarding the effective date of this change. It was confirmed by Chief Hinkle that this would be effective for 2026.

Director Luttrell stated it could not be retroactive, and other board members concurred. Director Reynolds will attend the January 7<sup>th</sup> business meeting with Director Lopez as backup.

## 6. Financial & Administrative Matters –

**A. Forbis Credit Card** - Director Atwater made a motion to increase Dustin Forbis's credit card limit from \$2500 to \$5000. Director Reynolds seconded the motion. There was discussion as to why this was needed, and it was pointed out that Forbis was over his credit limit amount the previous month. Diana Perkins pointed out that was due to ordering items from vendors we have accounts from. Director Franke noted that credit cards were a common source of fraud and hacking, and expressed that she did not see the need to increase the limit just to cover general operational expenses. Director Lopez asked Chief what the check was to ensure that we were not overrunning the credit card or using it when we had an account. Chief responded that he thinks Forbis has a good knowledge of that. The motion passed with four in favor and Director Franke opposed.

**B. Financials and Purchase Orders** - Diana Perkins noted that towards the end of 2025 with the previous Chief departing and an interim Chief taking over, many purchases were approved within a short period of time and items were being ordered at the last minute. This resulted in several overages on budget line items, although not on general categories which would require a budget amendment. Under previous precedent the board would note in a meeting when a budget line item was expected to have an overage and the reasons, so that any overspending for a line item was approved as necessary and transparent. The board agreed this was good policy and wants to adhere to that going forward. President Lopez asked if there were any questions about any of the overages on the current budget, no response. Director Atwater made a motion to approve the financials. Second by Director Luttrell. The motion passed unanimously. No purchase orders.

**C. Administrative Report** – Volunteer Coordinator Bethany Erich has given notice due to a move. Director Franke offered to provide interim coverage for these duties. Director Atwater expressed concerns with this solution, and felt it was inappropriate due to Director Franke being a volunteer. Diana Perkins indicated it would not have any access to CBI, however Director Atwater insisted on a different person to cover these duties. Director Reynolds agreed to interim coverage since he is already the board member responsible for dealing with confidential information. Diana Perkins will be out on medical leave from December 18<sup>th</sup> until after the holidays and will post for a replacement as soon as reasonable given that delay.

## 7. Old Business

**A. First Due** – Director Atwater reported good progress with a few glitches, still good to go live January 1<sup>st</sup>. Director Atwater will need to resend sign-up links. Director Lopez commended Director Atwater and all involved in getting this implemented in such a tight time frame.

**B. Upworx/Sharepoint Project Status** – Documents are being moved over, board members might need some training on how to access and they should contact Atwater. It was agreed we could wait on any changes to general member licensing to see how access is needed in practice. Perkins asked if First Due had a library feature where we might upload some of those documents.

**C. Policies/Handbook** – Chief reported probably having a meeting next week with the committee. Director Franke asked if they could get a project plan about which sections of the Handbook would be prioritized. Director Reynolds asked also for the names of who was on the committee. He commented on needing to get to the 5-year plan as soon as possible. Chief commented that the apparatus section of the 5-year plan was the first priority because of production delays potentially

causing issues and he would like to make that a higher priority than the Handbook. Director Lopez said he would like the Handbook focus to be on Sections 3 and 4, regarding membership requirements and conduct, organizational structure, and job descriptions. Director Franke stressed having a job description for every position that we have listed. A goal of those first sections delivered to the board for discussion was set of March 10<sup>th</sup>.

#### **D. Final Adoption of 2026 Budget**

Initial discussion was related to the Payroll/Staffing issue. The proposed budget assumes three FT responders at 44 hours per week, to cover 4 10-hour shifts and a Wednesday night training, and a full-time Chief. There was discussion regarding if the third FT Firefighter was needed since there are plans in place to increase volunteer participation and it is unknown how that will progress. It was also discussed that this was a budget heavily weighted toward staffing, and was this model sustainable. The health insurance contributions increased significantly, with Divide Fire covering a large portion of that. It was discussed if a cost-of-living increase was still needed given the amount of the additional insurance monies provided, and it was eventually decided to not include the COLA at this time. Possibility remains for using contingency funds for merit increases later in the year, administrative contingency was increased to \$20,000. Perkins noted that contingency might already be needed since the budget does not account well for PTO, overtime, and holiday pay if employees work. Currently employees routinely go over scheduled hours, if that is continued then will there be enough to cover the hours. Chief reported not expecting overages other than natural emergencies such as fires, winter storms, etc. Director Reynolds and Director Atwater both commented about Chief ensuring that employees were sticking to their schedules, and that Chief and the administrator could provide the board feedback about how the hours were matching up monthly and any exceptions.

Regarding PT Firefighters, Director Lopez noted that we were never able to fill the roles we had budgeted, whether from lack of interest, too low pay, or lack of marketing. Chief expressed he is going to work on that area to get people in, but they might need more training/integration and that the budget reflects those necessary hours. It was also discussed how to keep PT Firefighters after you've put effort into training them.

Legal fees were increased due to cover anticipated contract reviews for additional staffing.

Vehicle Repairs and Maintenance was increased to \$50,000 recognizing some current vehicle issues including B21. Director Franke confirmed that line item was for repairs and maintenance to keep existing vehicles running and responding in current capacity and not any unplanned upgrades, repurposing or replacements. Board concurred without formal motion/vote.

Capital Reserve – Director Franke brought up the concern about “slush fund” perception that had been mentioned in previous public comment. Director Atwater referred to this category in the budget going back to 2024, as a result of not having a solid 5-year plan in place. Ideally this money would be budgeted specifically with emergency reserve and project specific reserves allocated appropriately. That is the goal upon completion of the 5-year plan. Diana Perkins pointed out that for now, that money would still have to be discussed and approved in an open board session in order to be spent according to current financial policy.

Motion by Director Franke to take a break. Second by Director Atwater The motion passed unanimously. Diana Perkins will prepare final budget resolutions during this time.

Motion to reconvene at 7:57 p.m. by Director Franke Second by Director Reynolds Motion passed unanimously.

#### **8. Public Comment**

Tom O'Conner – volunteer member – O'Connor noted that the purpose of the mill levy increase was to provide a new chief and two paid firefighters. The mill levy increase gave the district an increase in spending of roughly \$436,000. At that amount personnel cost would be roughly 45% of

operating costs, but the 2026 budget is apportioning closer to 62% towards personnel, which is a significant increase. O’Conner expressed that this would leave less money available for equipment and facility expenditures and over-budgets what was originally intended for personnel which is a disservice to taxpayers.

Mike Babiarz – volunteer member – Babiarz noted that prior to the meeting start he submitted a written request to the board asking to add an agenda item into the status of equipment on Rescue 21. The board did not respond to that request or discuss the topic during the meeting. He commented that at the last Board meeting 12/4/25 the purchase order to repurpose and upgrade R21 was not approved. He then discovered equipment had been removed from R21 and was concerned about disposal without any board authorization or procedures being followed. He is concerned the board is not fulfilling their fiduciary responsibility regarding District assets by following written protocol. Babiarz asked for an investigation into this incident. He also expressed that he agrees with Mr. O’Connor that the current staffing model proposed in the budget is not sustainable, especially knowing that the district has three different trucks with potentially expensive mechanical issues that will need to be addressed. For vehicle replacements, deposits are typically required that would need to draw from capital reserves, decreasing those amounts. He feels that the board does respond to concerns with enough transparency and that this is disrespectful to the public.

Josh Weatherill – general public – Weatherill referred to a recent CORA request to Director Luttrell and Director Franke. He stated he has still not received a response from Director Luttrell regarding information he believes he has not been provided. He referred to a possible court order for disclosure and that this would place a significant burden on the public body if this is not handled properly.

Director Lopez responded to Weatherill that according to the district’s legal representation, when a CORA request is filed, we rely upon Director Luttrell’s representation that he provided anything that was responsive. He noted that there might be a point reached where the interests of Director Luttrell personally become legally separate from the interests of the district. He requested, as President of the board, the Director Luttrell provide the written response for the denial under the query request, and that if he has not already done so he should do so at this time.

## **9. Adoption of the 2026 Budget**

Motion by Director Franke to discuss the affordability and sustainability of the staffing plan. Director Lopez seconded the motion. Director Franke noted that we are limited in our revenue sources and that salaries and benefit costs will continue to grow once instituted. She asked is it sustainable if we project out two to three years without depleting reserves for equipment and facility costs. She expressed that it was not responsible to put something in place for additional staffing without knowing the plan for vehicle repair/replacement. Director Lopez asked if she had a solution. Director Franke made a motion that we put a hold on the third FT Firefighter position at this time. There was no second and the motion died.

- A. **Resolution 2025-04 to Certify Mill Levies** – Motion by Director Atwater to approve the resolution. Second by Director Luttrell. The motion passed with four in favor and Director Franke opposed.
- B. **Resolution 2025-05 to Adopt a Budget** – Motion by Director Atwater to approve the resolution. Second by Director Luttrell. The motion passed with four in favor and Director Franke opposed.
- C. **Resolution 2025-06 to Appropriate Funds** - Motion by Director Atwater to approve the resolution. Second by Director Luttrell. The motion passed with four in favor and Director Franke opposed.

**10. Executive Session** – Motion by Director Franke at 8:27 p.m. to adjourn to executive session to discuss personnel matters related to all employees for bonuses. Second by Director Luttrell. The executive session adjourned and regular session resumed at 8:41 p.m.

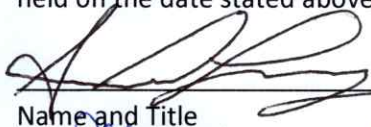
**Action as Follow-Up to Executive Session:** Motion by Director Franke to distribute staff bonuses. Second by Director Reynolds. The motion passed unanimously.

**11. Adjournment**

Motion by Director Luttrell to adjourn the meeting. Second by Director Reynolds. The motion passed unanimously. The meeting was adjourned at 8:43 p.m. The next regular meeting will take place on Tuesday, January 13<sup>th</sup>, 2026, at 6 p.m.

**APPROVAL**

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Divide Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

 President  
Name and Title

1 / 13 / 26  
Date

 Secretary  
Name and Title

01 / 13 / 2026  
Date

**Divide Fire Protection District**  
**Budget Performance**  
 November 2025

		Nov 25	YTD	YTD Budget	Difference
<b>Income</b>					
<b>2 - Fund Accounts</b>					
	100 · Unreserved General Fund	0.00	0.00	644,000.00	644,000.00
	115 · TABOR Reserves	0.00	0.00	16,000.00	16,000.00
	<b>Total 2 - Fund Accounts</b>	<b>0.00</b>	<b>0.00</b>	<b>660,000.00</b>	<b>660,000.00</b>
<b>4000 · Revenues</b>					-
	4310 · Net General Property Tax	2,855.76	900,534.32	911,312.00	10,777.68
	4312 · Interest County Treasurer	167.74	1,300.36	350.00	(950.36)
	4315 · Specific Ownership Tax	7,648.49	78,511.19	55,000.00	(23,511.19)
	4325 · Teller County EMS/VFA Grants	0.00	0.00	2,500.00	2,500.00
	4330 · State Gaming Grant	0.00	0.00	15,000.00	15,000.00
	4340 · Special Incident Revenue				-
	4341 · Special Incident DFPD Vehicles	0.00	0.00	10,000.00	10,000.00
	4342 · Special Incident - Personnel	0.00	13,177.99	30,000.00	16,822.01
	<b>Total 4340 · Special Incident Revenue</b>	<b>0.00</b>	<b>13,177.99</b>	<b>40,000.00</b>	<b>26,822.01</b>
	4344 · Cost Recovery	0.00	0.00	2,000.00	2,000.00
	4345 · Interest Income	3,150.22	35,039.59	20,000.00	(15,039.59)
	4360 · Donations	5,050.00	27,402.79	20,000.00	(7,402.79)
	4362 · Donations - Specific	0.00	5,000.00		(5,000.00)
	4370 · Plan Review Revenue	0.00	0.00	100.00	100.00
	4399 · Miscellaneous Revenue	31.00	4,024.44	2,500.00	(1,524.44)
	<b>Total 4000 · Revenues</b>	<b>18,903.21</b>	<b>1,064,990.68</b>	<b>1,068,762.00</b>	<b>3,771.32</b>
	<b>Total Income</b>	<b>18,903.21</b>	<b>1,064,990.68</b>	<b>1,728,762.00</b>	<b>663,771.32</b>
		18,903.21	1,064,990.68	1,728,762.00	663,771.32
<b>Expense</b>					-
<b>5400 · Admin Exp</b>					-
	5401 · Payroll Tax Expenses	990.74	9,290.55	15,002.42	5,711.87
	5402 · Payroll Expenses	0.00	457.00		(457.00)
	5405 · Payroll - District Employees	21,400.56	270,639.88	319,190.00	48,550.12
	5407 · Payroll - Incident Response	0.00	1,057.54	30,000.00	28,942.46
	5408 · Payroll - Volunteer Stipends	0.00	4,750.00	10,000.00	5,250.00
	5409 · Employee Benefits	1,413.08	84,905.01	106,974.00	22,068.99
	5415 · County Treasurer Fee	90.72	26,154.17	27,500.00	1,345.83
	5420 · Director's Fees	1,000.00	8,700.00	12,000.00	3,300.00
	5427 · Volunteer Recruitment Retention	0.00	2,958.62	4,000.00	1,041.38
	5430 · Employee/Volunteer Screening	406.00	1,390.20	1,000.00	(390.20)
	5435 · Employee Recruitment Retention	2,402.22	4,901.68	6,700.00	1,798.32
	5440 · Subscriptions, Data, Membership	8,141.59	29,577.53	28,132.00	(1,445.53)
	5445 · Office Supplies/Expenses	1,307.65	5,466.88	5,000.00	(466.88)
	5450 · Annual Audit	0.00	9,500.00	12,000.00	2,500.00
	5460 · Legal Fees	0.00	6,627.00	7,000.00	373.00
	5462 · Election Costs	0.00	4,549.44	5,000.00	450.56
	5465 · Public Relations	0.00	2,524.28	10,000.00	7,475.72

**Divide Fire Protection District**  
**Budget Performance**  
**November 2025**

	Nov 25	YTD	YTD Budget	Difference
5475 · Notice Publication , etc.	0.00	31.12	400.00	368.88
5480 · Insurance	0.00	41,696.00	44,097.25	2,401.25
5490 · Pension Plan	12,000.00	12,000.00	12,000.00	-
5495 · Volunteer Expenses	6,415.80	18,087.32	20,000.00	1,912.68
5499 · Administrative Contingency	0.00	0.00	20,000.00	20,000.00
<b>Total 5400 · Admin Exp</b>	<b>55,568.36</b>	<b>545,264.22</b>	<b>695,995.67</b>	<b>150,731.45</b>
<b>5500 · Operating</b>				<b>-</b>
5505 · Training	1,067.37	16,845.94	35,000.00	18,154.06
5510 · Building/Ground Supplies	916.84	19,869.21	14,100.00	(5,769.21)
5520 · Propane-Natural Gas	19.54	3,543.51	5,000.00	1,456.49
5525 · Electric	357.62	3,494.07	3,600.00	105.93
5535 · Medical Supplies & Fees	1,988.26	9,252.76	9,000.00	(252.76)
5540 · Fire Fighting Supplies	3,087.78	15,184.97	22,330.00	7,145.03
5541 · Fire Fighting R/M	22.59	2,777.07	9,100.00	6,322.93
5543 · Rescue Supplies & Expense	0.00	849.57	2,000.00	1,150.43
5545 · Vehicle Supplies & Fuel	264.41	10,180.04	16,500.00	6,319.96
5546 · Vehicle R/M	1,392.83	43,722.41	25,500.00	(18,222.41)
5560 · Comm. Supplies & Repairs	0.00	1,017.50	13,000.00	11,982.50
5570 · Safety-Uniforms & Equipment	1,185.70	5,882.69	8,000.00	2,117.31
5581 · Incident Expenses - Non-Reimb	0.00	0.00	4,000.00	4,000.00
5582 · Incident Expenses - Reimb	0.00	0.00	3,000.00	3,000.00
5599 · Operational Contingency	0.00	0.00	30,000.00	30,000.00
<b>Total 5500 · Operating</b>	<b>10,302.94</b>	<b>132,619.74</b>	<b>200,130.00</b>	<b>67,510.26</b>
<b>5600 · Capital Ex</b>				<b>-</b>
5606 · Capital Reserve-Bldg & Veh	0.00	0.00	660,000.00	660,000.00
5610 · Building & Grounds	0.00	32,088.03	12,200.00	(19,888.03)
5620 · Incident Vehicle Reserve	0.00	0.00	25,000.00	25,000.00
5625 · Capital Equipment	0.00	27,745.82	32,000.00	4,254.18
5655 · Vehicle Lease Payments	0.00	52,845.38	55,535.65	2,690.27
5657 · Vehicle/Apparatus Purchase	0.00	72,520.39		(72,520.39)
5699 · Capital Contingency	0.00	0.00	30,000.00	30,000.00
<b>Total 5600 · Capital Ex</b>	<b>0.00</b>	<b>185,199.62</b>	<b>814,735.65</b>	<b>629,536.03</b>
<b>Total Expense</b>	<b>65,871.30</b>	<b>863,083.58</b>	<b>1,710,861.32</b>	<b>847,777.74</b>
	<b>-46,968.09</b>	<b>201,907.10</b>	<b>17,900.68</b>	

Banking Accounts	11/1/2025	Deposits	Withdrawals	11/30/2025
Vectra Main	21,267.74	60,071.00	67,104.49	14,234.25
ColoTrust	973,886.48	13,731.49	55,000.00	932,617.97
<b>Balances after current bill payments</b>				
Vectra Main	97,792.71			
ColoTrust	809,617.97			

**Divide Fire Protection District**  
**Budget Performance**  
as of 12/09/2025

				As of 12/09/2025	Annual Budget	Difference
			<b>Income</b>			
		<b>2 - Fund Accounts</b>				
		100 · Unreserved General Fund		654,000.00	644,000.00	(10,000.00)
		115 · TABOR Reserves		16,000.00	16,000.00	-
		<b>Total 2 - Fund Accounts</b>		670,000.00	660,000.00	(10,000.00)
		<b>4000 · Revenues</b>				-
		4310 · Net General Property Tax		900,534.32	911,312.00	10,777.68
		4312 · Interest County Treasurer		1,300.36	350.00	(950.36)
		4315 · Specific Ownership Tax		78,511.19	55,000.00	(23,511.19)
		4325 · Teller County EMS/VFA Grants		0.00	2,500.00	2,500.00
		4330 · State Gaming Grant		0.00	15,000.00	15,000.00
		4340 · Special Incident Revenue				-
		4341 · Special Incident DFPD Vehicles		0.00	10,000.00	10,000.00
		4342 · Special Incident - Personnel		13,177.99	30,000.00	16,822.01
		<b>Total 4340 · Special Incident Revenue</b>		13,177.99	40,000.00	26,822.01
		4344 · Cost Recovery		0.00	2,000.00	2,000.00
		4345 · Interest Income		35,039.59	20,000.00	(15,039.59)
		4360 · Donations		27,412.79	20,000.00	(7,412.79)
		4362 · Donations - Specific		5,000.00		(5,000.00)
		4370 · Plan Review Revenue		0.00	100.00	100.00
		4399 · Miscellaneous Revenue		4,024.44	2,500.00	(1,524.44)
		<b>Total 4000 · Revenues</b>		1,065,000.68	1,068,762.00	3,761.32
		<b>Total Income</b>		1,735,000.68	1,728,762.00	(6,238.68)
		<b>Gross Profit</b>		1,735,000.68	1,728,762.00	(6,238.68)
		<b>Expense</b>				
		<b>5400 · Admin Exp</b>				
		5401 · Payroll Tax Expenses		9,930.95	15,002.42	5,071.47
		5402 · Payroll Expenses		457.00		(457.00)
		5405 · Payroll - District Employees		283,218.78	319,190.00	35,971.22
		5407 · Payroll - Incident Response		1,057.54	30,000.00	28,942.46
		5408 · Payroll - Volunteer Stipends		4,750.00	10,000.00	5,250.00
		5409 · Employee Benefits		87,848.56	106,974.00	19,125.44
		5415 · County Treasurer Fee		26,154.17	27,500.00	1,345.83
		5420 · Director's Fees		9,200.00	12,000.00	2,800.00
		5427 · Volunteer Recruitment Retention		2,958.62	4,000.00	1,041.38
		5430 · Employee/Volunteer Screening		1,390.20	1,000.00	(390.20)
		5435 · Employee Recruitment Retention		4,901.68	6,700.00	1,798.32
		5440 · Subscriptions, Data, Membership		29,630.37	28,132.00	(1,498.37)
		5445 · Office Supplies/Expenses		5,729.83	5,000.00	(729.83)
		5450 · Annual Audit		9,500.00	12,000.00	2,500.00
		5460 · Legal Fees		6,627.00	7,000.00	373.00
		5462 · Election Costs		4,549.44	5,000.00	450.56
		5465 · Public Relations		2,649.32	10,000.00	7,350.68

**Divide Fire Protection District**  
**Budget Performance**  
as of 12/09/2025

		As of 12/09/2025	Annual Budget	Difference
	5475 · Notice Publication , etc.	31.12	400.00	368.88
	5480 · Insurance	41,696.00	44,097.25	2,401.25
	5490 · Pension Plan	12,000.00	12,000.00	-
	5495 · Volunteer Expenses	18,087.32	20,000.00	1,912.68
	5499 · Administrative Contingency	0.00	20,000.00	20,000.00
	<b>Total 5400 · Admin Exp</b>	<b>562,367.90</b>	<b>695,995.67</b>	<b>133,627.77</b>
	<b>5500 · Operating</b>			
	5505 · Training	16,845.94	35,000.00	18,154.06
	5510 · Building/Ground Supplies	19,960.91	14,100.00	(5,860.91)
	5520 · Propane-Natural Gas	3,664.98	5,000.00	1,335.02
	5525 · Electric	3,513.02	3,600.00	86.98
	5535 · Medical Supplies & Fees	9,252.76	9,000.00	(252.76)
	5540 · Fire Fighting Supplies	15,184.97	22,330.00	7,145.03
	5541 · Fire Fighting R/M	2,777.07	9,100.00	6,322.93
	5543 · Rescue Supplies & Expense	849.57	2,000.00	1,150.43
	5545 · Vehicle Supplies & Fuel	10,180.04	16,500.00	6,319.96
	5546 · Vehicle R/M	44,624.66	25,500.00	(19,124.66)
	5560 · Comm. Supplies & Repairs	1,017.50	13,000.00	11,982.50
	5570 · Safety-Uniforms & Equipment	5,882.69	8,000.00	2,117.31
	5581 · Incident Expenses - Non-Reimb	0.00	4,000.00	4,000.00
	5582 · Incident Expenses - Reimb	0.00	3,000.00	3,000.00
	5599 · Operational Contingency	0.00	30,000.00	30,000.00
	<b>Total 5500 · Operating</b>	<b>133,754.11</b>	<b>200,130.00</b>	<b>66,375.89</b>
	<b>5600 · Capital Ex</b>			
	5606 · Capital Reserve-Bldg & Veh	0.00	660,000.00	660,000.00
	5610 · Building & Grounds	32,088.03	12,200.00	(19,888.03)
	5620 · Incident Vehicle Reserve	0.00	25,000.00	25,000.00
	5625 · Capital Equipment	27,745.82	32,000.00	4,254.18
	5655 · Vehicle Lease Payments	52,845.38	55,535.65	2,690.27
	5657 · Vehicle/Apparatus Purchase	72,520.39		(72,520.39)
	5699 · Capital Contingency	0.00	30,000.00	30,000.00
	<b>Total 5600 · Capital Ex</b>	<b>185,199.62</b>	<b>814,735.65</b>	<b>629,536.03</b>
	<b>Total Expense</b>	<b>881,321.63</b>	<b>1,710,861.32</b>	<b>829,539.69</b>
	<b>Net Income</b>	<b>853,679.05</b>	<b>17,900.68</b>	

**PO's Outstanding**

1205-01 Extrication Equipment	110000.00	2 Payroll Runs
1205-02 Airbags	25000.00	Bonuses
1205-03 Facility Doors	8000.00	
1205-04 Radios & Programming	35104.00	
1205-05 Radio Batteries	1119.00	
1205-07 Harbor Freight	1110.00	
	<u>180333.00</u>	

12/09/25

**Divide Fire Protection District**  
**Bank Activity**  
 11/06/25 - 12/10/25

Date	Num	Name	Memo	Amount	Balance
<b>1010 - Vectra Bank Main Account (Primary Checking)</b>					57,477.73
11/07/2025	916	Paychex	Payroll Funds...	-8,345.22	49,132.51
11/07/2025	916	Paychex	Payroll Taxes ...	-2,316.77	46,815.74
11/07/2025	916	Paychex	Payroll Fees	-20.51	46,795.23
11/10/2025	eft	Core Electric Coope...	electric	-261.88	46,533.35
11/11/2025	eft	Fire & Police Pensio...	Acct# 787-5	-12,000.00	34,533.35
11/11/2025	eft	FPPA Contributions	FPPA Contrib...	-1,299.45	33,233.90
11/14/2025	eft	Colorado Departme...	41-01556	-792.00	32,441.90
11/14/2025	13063	Reynolds, Robert		-775.56	31,666.34
11/18/2025	eft	Vectra Bank	Chris CC	-3,978.90	27,687.44
11/18/2025	eft	Vectra Bank	Diana CC pay...	-1,621.55	26,065.89
11/19/2025			Deposit	5,071.00	31,136.89
11/20/2025	eft	Black Hills Energy	Acct# 0423 1...	-193.57	30,943.32
11/20/2025	eft	Vectra Bank	Dustin CC Pa...	-2,751.99	28,191.33
11/21/2025	918	Paychex	Payroll Depos...	-8,863.33	19,328.00
11/21/2025	918	Paychex	Payroll Taxes ...	-2,300.64	17,027.36
11/21/2025	918	Paychex	Payroll Fees	-40.21	16,987.15
11/21/2025	eft	FPPA Contributions	FPPA Contrib...	-1,299.45	15,687.70
11/24/2025	eft	Cintas	23398034	-85.42	15,602.28
11/25/2025	eft	Wex		-1,367.83	14,234.45
12/05/2025	919	Paychex	Payroll Funds...	-9,973.37	4,261.08
12/05/2025	919	Paychex	Payroll Taxes ...	-2,959.06	1,302.02
12/05/2025	919	Paychex	Payroll Fees	-52.84	1,249.18
12/05/2025	eft	FPPA Contributions	FPPA Contrib...	-1,299.45	-50.27
12/09/2025	13064	Lopez, Aristeed	director fees	-92.35	-142.62
12/09/2025	920		Transfer Colo...	123,000.00	122,857.38
12/10/2025	eft	Core Electric Coope...	electric	-333.70	122,523.68
12/10/2025	13065	Atwater, Pete	EMSAC	-344.00	122,179.68
12/10/2025	13066	Enna, Joe	parade	-36.10	122,143.58
12/10/2025	13067	Forbis, Dustin	Instructor Book	-30.99	122,112.59
12/10/2025	13068	Hinkle, Chris	light	-59.95	122,052.64
12/10/2025	13069	North, Robin	trng food	-91.61	121,961.03
12/10/2025	13070	Perkins, Diana {ven...	reimburse lapt...	-498.99	121,462.04
12/10/2025	13071	Wells, James	candy	-88.94	121,373.10
12/10/2025	13072	AT&T Mobility (First ...	287352514682	-124.19	121,248.91
12/10/2025	13073	Bound Tree Medical		-1,988.26	119,260.65
12/10/2025	13074	Colorado Division of ...	11915	-90.00	119,170.65
12/10/2025	13075	First Due	reporting soft...	-7,550.00	111,620.65
12/10/2025	13076	Galls	3618505	-126.50	111,494.15
12/10/2025	13077	Ireland Stapleton	Legal Services	-2,275.50	109,218.65
12/10/2025	13078	Life Scan Wellness ...	health screeni...	-4,825.00	104,393.65
12/10/2025	13079	NAPA Auto Parts	ice melt	-47.92	104,345.73
12/10/2025	13080	Northeast Teller Cou...	T21	-365.84	103,979.89
12/10/2025	13081	Rainbow Valley Wat...	station 2 elec ...	-140.42	103,839.47
12/10/2025	13082	Rathburn Welding	E22 Welding	-902.25	102,937.22
12/10/2025	13083	Supply Cache	Cust# 13972	-105.52	102,831.70
12/10/2025	13084	UC Health Medical ...	drug test	-200.00	102,631.70
12/10/2025	13085	Upworx LLC	computer sup...	-130.00	102,501.70
12/10/2025	13086	USPS	PO Box 941	-78.00	102,423.70
12/10/2025	13087	Western Skies Design		-1,640.00	100,783.70
12/10/2025	13088	Witmer		-2,990.99	97,792.71
Total 1010 - Vectra Bank Main Account (Primary Checking)				40,314.98	97,792.71
<b>TOTAL</b>				<b>40,314.98</b>	<b>97,792.71</b>

**Administrative Report**  
**Presented by Diana Perkins**  
**December 9<sup>th</sup>, 2025**

**Grants**

- FFSDP Grant will receive \$1960.42
- Gaming Grant –Amount \$21,560.06 Awarded \$18,849.00  
Recording as receivable, should receive in the next few weeks

**Admin Activities**

- Bethany leaving, Patty will assist.
  - Bethany has a contact
- Worked on Budget

Weekly – process mail, bills, receipts, check and respond to emails

Monthly – balance bank statements, checked all receipts

Monthly - Paid CC bills and compiled, checked receipts

(1) Board Meetings – prepare agenda, post on website and Facebook, prepare financial and admin reports, prepare copies of necessary materials, scan and upload approved minutes from previous meeting, prepare minutes

(2) Bi-weekly Payrolls – check time sheets, enter in Paychex, print reports, enter journal in QB, scan and file, make FPPA deposits online

**DIVIDE FIRE PROTECTION DISTRICT**  
2026 Budget Adopted Certified

Budget Year	2024 Actual	2025 Estimated	2025 Budget	2026 Budget
<b>Beginning Fund Balances</b>				
Unreserved General Funds	320,000.00	654,000.00	644,000.00	670,200.00
Unreserved Volunteer Funds	0.00	0.00	0.00	0.00
Petty Cash Funds	0.00	0.00	0.00	0.00
Tabor Reserve	16,000.00	16,000.00	16,000.00	23,800.00
<b>Total Beginning Fund Balances</b>	<b>336,000.00</b>	<b>670,000.00</b>	<b>660,000.00</b>	<b>694,000.00</b>
<b>Revenues</b>				
4310 - Net General Property Tax	905,008.38	904,000.00	911,312.00	971,000.00
4311 - Legislative Backfill	62,791.00			
4312 - Interest County Treasurer	1,970.76	1,300.36	350.00	350.00
4315 - Specific Ownership Tax	81,815.01	82,000.00	55,000.00	65,000.00
4325 - Teller County EMS/VFA Grants	500.00	0.00	2,500.00	2,500.00
4330 - State Gaming and DOLA Grants	15,872.00	18,849.00	15,000.00	18,000.00
4331 - EMTS Grant	0.00	0.00	0.00	
4340 - Special Incident Revenue				
4341- DFPD Vehicles	0.00	0.00	10,000.00	10,000.00
4342 - Personnel and Travel	0.00	13,177.99	30,000.00	30,000.00
4344 - Cost Recovery	0.00	0.00	2,000.00	0.00
4345 - Interest Income	32,466.26	38,000.00	20,000.00	-22,000.00
4360 - Donations	21,766.37	32,500.00	20,000.00	20,000.00
4365 - Sales of Assets	5,000.00	0.00	-0.00	
4370 - Plan Review Revenue	0.00	0.00	100.00	
4397 - Other Grant Income	889.67	0.00	0.00	
4399 - Miscellaneous Revenue	2,077.10	4,036.05	2,500.00	2,500.00
<b>Total Revenues</b>	<b>1,130,156.55</b>	<b>1,093,863.40</b>	<b>1,068,762.00</b>	<b>1,141,350.00</b>
<b>Total Funds &amp; Revenues</b>	<b>1,466,156.55</b>	<b>1,763,863.40</b>	<b>1,728,762.00</b>	<b>1,835,350.00</b>
<b>Expenditures</b>				
<b>Administrative Expenses</b>				<i>italic: number from linked spreadsheet</i>
5401 - Payroll Tax Expenses	8,121.28	11,000.00	15,002.42	<b>16,073.76</b>
5402 - Payroll Expense	0.00	457.00	0.00	500.00
5405 - Payroll - District Employees	253,948.20	299,000.00	319,190.00	<b>393,019.44</b>
5407 - Payroll - Incident Response	9,592.43	1,057.54	30,000.00	30,000.00
5408 - Payroll - Volunteer Stipends	6,925.00	4,750.00	10,000.00	10,000.00
5409 - Employee Benefits	85,358.85	87,848.56	106,974.00	<b>133,556.42</b>
5415 - County Treasurer Fee	27,617.05	26,154.17	27,500.00	27,500.00
5420 - Director's Fees	6,300.00	9,700.00	12,000.00	8,000.00
5427 - Volunteer Recruitment Retention	0.00	2,958.62	4,000.00	<b>4,000.00</b>
5430 - Employee & Volunteer Screening	422.49	1,390.20	1,000.00	1,000.00
5435 - Employee Recruitment Retention	10,282.38	4,901.68	6,700.00	<b>12,000.00</b>
5440 - Subscriptions & Data	15,999.52	29,630.37	28,132.00	<b>27,130.00</b>
5445 - Office Supplies/Expenses	3,435.12	5,729.83	5,000.00	5,000.00
5450 - Annual Audit	9,115.00	9,500.00	12,000.00	10,000.00
5460 - Legal Fees	1,810.50	7,000.00	7,000.00	10,000.00
5462 - Election Costs	0.00	4,549.44	5,000.00	0.00
5465 - Public Relations	4,306.93	2,649.32	10,000.00	<b>8,500.00</b>
5475 - Notice Publication , etc.	30.01	31.12	400.00	400.00
5480 - Insurance	42,289.00	41,696.00	44,097.25	<b>48,584.56</b>
5490 - Pension Plan	12,000.00	12,000.00	12,000.00	12,000.00

**DIVIDE FIRE PROTECTION DISTRICT**  
2026 Budget Adopted Certified

Budget Year	2024 Actual	2025 Estimated	2025 Budget	2026 Budget
5495 · Volunteer Expenses	28,996.15	16,560.32	20,000.00	20,000.00
5499 · Administrative Contingency	0.00	0.00	20,000.00	20,000.00
<b>Total Administrative Expenses</b>	<b>526,549.91</b>	<b>578,564.17</b>	<b>695,995.67</b>	<b>797,264.18</b>
<b>Operating Expenses</b>				
5505 · Training	27,708.58	16,846.00	35,000.00	35,000.00
5510 · Building/Ground Supplies	16,953.42	20,000.00	14,100.00	20,000.00
5520 · Propane-Natural Gas	3,363.12	3,664.98	5,000.00	5,000.00
5525 · Electric	3,623.26	3,513.02	3,600.00	4,300.00
5535 · Medical Supplies & Fees	8,564.10	9,252.76	9,000.00	12,000.00
5540 · Fire Fighting Supplies	8,046.96	15,500.00	22,330.00	20,000.00
5541 · Fire Fighting R/M	6,973.22	2,777.07	9,100.00	8,000.00
5543 · Rescue Supplies & Expense	718.75	849.57	2,000.00	3,000.00
5545 · Vehicle Supplies & Fuel	10,380.26	10,800.00	16,500.00	16,000.00
5546 · Vehicle R/M	25,002.17	45,500.00	25,500.00	50,000.00
5560 · Comm. Supplies & Repairs	11,181.28	2,100.00	13,000.00	23,000.00
5570 · Safety-Uniforms & Equipment	5,635.36	4,696.99	8,000.00	8,000.00
5581 - Incident Expenses - Non-Reimb	336.70	0.00	4,000.00	4,000.00
5582 - Incident Expenses - Reimbursab	3,583.66	0.00	3,000.00	3,000.00
5599 · Operational Contingency	0.00	0.00	30,000.00	20,000.00
<b>Total Operating Expenses</b>	<b>132,070.84</b>	<b>135,500.39</b>	<b>200,130.00</b>	<b>231,300.00</b>
<b>Capital Expenses</b>				
5606 · Capital Reserve-Bldg & Veh	0.00	0.00	660,000.00	670,000.00
5610 · Building & Grounds	16,617.00	37,000.00	12,200.00	35,000.00
5620 - Incident Vehicle Reserve	0.00	0.00	25,000.00	0.00
5625 - Capital Equipment	17,467.11	193,000.00	32,000.00	0.00
5657 · Vehicle/Apparatus Purchase	0.00	72,520.39	0.00	0.00
5655 · Vehicle Lease Payments	99,166.37	52,845.38	55,535.65	55,535.00
5699 · Capital Contingency	0.00	0.00	30,000.00	10,000.00
<b>Total Capital Expenses</b>	<b>133,250.48</b>	<b>355,365.77</b>	<b>814,735.65</b>	<b>770,535.00</b>
<b>Total Expenses</b>	<b>791,871.23</b>	<b>1,069,430.33</b>	<b>1,710,861.32</b>	<b>1,799,099.18</b>
<b>Net Revenue - Inclusive of Fund Balances</b>	<b>674,285.32</b>	<b>694,433.07</b>	<b>17,900.68</b>	<b>36,250.82</b>
<b>Ending Fund Balances</b>	<b>674,285.32</b>	<b>694,433.07</b>	<b>17,900.68</b>	<b>36,250.82</b>
I, Aristeed Lopez, certify that the attached is a true and accurate copy of the adopted 2026 budget of the Divide Fire Protection District.				
Aristeed Lopez				
President				
Divide Fire Protection District				

2026	2025 Budget	Notes on Current	Current Actual	Proposed	Notes on Proposed	Tax & Benefits	PR Tax Rate	Payroll Taxes	FPPA	Health Ins	FF Heart
Chief Jul-Dec	100000.00			60,000.00	half year only	26026.00	0.0165	990.00	9,000.00	15,840.00	196.00
Chief / hour Jan-Jun			45 hr	45,560.00	half year only	3576.46	0.0785	3,576.46	0.00	0.00	0.00
Firefighters - Detail Below	128000.00		128,358.00	201,149.44		111839.38	0.0165	3,318.97	30,172.42	77,760.00	588.00
PT Firefighter /hr	54600.00	21 hr/50 hr wk	17/hr 20-30 hr wk	41,600.00	20 hr/40 hr wk	3265.60	0.0785	3,265.60			
District Admin /mon	21600.00	1800 x 12 mon	21,600.00	25,560.00	2130 x 12 mon	2006.46	0.0785	2,006.46			
Volunteer Coordinator /hr	6240.00	20 hr/ 6 hr wk	6,240.00	10,400.00	20hr / 10 hr wk	816.40	0.0785	816.40			
Bonus Pool PT FFs	5000.00			5,000.00		392.50	0.0785	392.50			
Bonus Pool Admin Positions	3750.00			3,750.00		294.38	0.0785	294.38			
District Empl Only	319190.00			393,019.44		148217.18					
Volunteer Stipends			10,000.00	10,000.00		785.00	0.0785	785.00			
Director Fees			12,000.00	8,000.00		628.00	0.0785	628.00			
Incident Response P/R - Estimated*			30,000.00	30,000.00							
*not counted for tax and benefits, will be recouped						1413.00					
						149630.18		16,073.76	39,172.42	93,600.00	784.00
Health Insurance	2025										
Chief \$2640/month	2200.00	2640.00									
FFs \$2160/mon	1800.00	2160.00									
Dental & Vision Covered (estimate \$180/mon)	same										

To link with main page	
Payroll Taxes	16073.76
Employee Benefits	133556.42
	149630.18

Current Hours	# weeks	Working	Holiday	PTO/Sick	Total	Avg Wk Work	Avg Wk All
Dustin	46.00	2099.25	66.000	48.75	2,214.00	45.64	48.13
Matt	36.00	1593.75	38.00	118.78	1750.53	44.27	48.63
Brandon	8.00	297.75	14.00	42.00	353.75	37.22	44.22

Detail	2025 Budget	Notes on Current	Current Rate	Proposed Rate	Notes on Proposed	Tax & Benefits	PR Tax Rate	Payroll Taxes	FPPA	Health Ins	FF Heart
FT Firefighters		hourly rates			hourly rates						
FF #1 Captain		\$33.72 / 42 hr wk	73638.00	77151.36	\$33.72 / 44 hr wk	38961.70	0.0165	1,273.00	11,572.70	25,920.00	196.00
FF #2		\$26.97 / 42 hr wk	54720.00	61707.36	\$26.97 / 44 hr wk	36390.28	0.0165	1,018.17	9,256.10	25,920.00	196.00
FF #3 - vacant				54912.00	\$24.00 / 44 hr wk	35258.85	0.0165	906.05	8,236.80	25,920.00	196.00
<b>Note: Current rate based on 42 hour week, actuals are over</b>		<b>add hours</b>		7378.72		1228.56	0.0165	121.75	1,106.81		
	128000.00		128358.00	201149.44		111839.38		3,318.97	30,172.42	77,760.00	588.00
PT FF #1		5 x \$17 / 25 hr wk	22100.00	22100.00		1734.85	0.0785	1,734.85			
PT FFs Vacant			0.00	0.00		0.00	0.0785	-			
	53040.00		22100.00	41600.00		3265.60	0.0785	3,265.60			
Chief	Chief		100000.00	120000.00	full year	51856.00	0.0165	1,980.00	18,000.00	31,680.00	196.00

	2025 NOTES	AMOUNTS	
5427 - Volunteer Recruitment R	\$4,000.00	Banquet	\$4,000.00
5430 - Volunteer & Employee S	\$1,000.00		
5435 - Employee Recruitment R	\$12,000.00	Chief Search	\$5,000.00
		Station & Incident Food	\$3,000.00
		Employee Health Screens (5-6)	\$4,000.00
			\$ 12,000.00
5440 - Subscriptions and Data	\$27,130.00	Paychex	\$1,500.00
		Quickbooks Desktop	\$2,000.00
		TCFCA Dues	\$250.00
		Fire Training Officers Assoc	\$450.00
		CO State Chiefs Dues	\$410.00
		KNOX Connect Subscription	\$2,000.00
		AT&T Monthly	\$2,000.00
		CO Fire Marshal Assoc	\$50.00
		Carbonite	\$185.00
		First Due	\$5,550.00
		EMSAC	\$285.00
		Streamline & PDF Converter	\$3,300.00
		SDA	\$1,000.00
		Email Services	\$1,500.00
		Upworx licenses/services	\$6,150.00
		Misc	\$500.00
			\$27,130.00
5445 - Office Supplies/Expense	\$5,000.00		
5450 - Annual Audit	\$12,000.00		
5455 - Telephone & Internet	\$0.00		
5460 - Legal Fees	\$7,000.00		
5462 - Election Costs	\$5,000.00		
5465 - Public Relations	\$8,500.00	Newsletter	\$1,500.00
		Pancake Breakfast	\$6,000.00
		Community Ed/Kids	\$1,000.00
			\$8,500.00
5475 - Notice Publication , etc.	\$400.00	budget and other notices	
5480 - Insurance	\$48,584.56	Works Comp Insurance	\$16,806.76
		Accident and Sickness	\$1,950.80
		Commercial/Auto/Umbrella	\$29,827.00
			\$48,584.56
5490 - Pension Plan	\$12,000.00		

5495 · Volunteer Expenses	\$20,000.00			
		Hats/T-Shirts	\$3,500.00	
		Jackets	\$2,000.00	
		Pancake T Shirts	\$1,000.00	
		Banquet Awards	\$2,000.00	
		Training Food	\$2,900.00	
		Volunteer Health Screening (8)	\$5,600.00	
		Misc	\$3,000.00	\$20,000.00
5499 · Administrative Contingen	\$20,000.00			
5505 · Training	\$35,000.00			
		Wildand Academy (4)	\$3,000.00	
		Firefighter Certification/Recert (3)	\$1,500.00	
		SDA Workshop	\$500.00	
		EMT Training	\$4,000.00	
		EMS Conference 2 paid, 4 vol	\$9,000.00	
		Fire Conferences	\$6,000.00	
		Fire Officer Workshops	\$3,000.00	
		Fire Rescue 1	\$5,000.00	
		Training books (all)	\$1,500.00	
		Misc	\$1,500.00	\$35,000.00
5510 · Building/Ground Supplies	\$20,000.00			
		Pest Control	\$1,400.00	
		Extingusher service	\$1,400.00	
		Sign Replacement	\$5,000.00	
		Carpet Cleaning	\$500.00	
		Bay Door Maintenance/Parts	\$3,000.00	
		Mat Cleaning	\$1,100.00	
		General Supplies/Cleaning	\$7,600.00	
				\$20,000.00
5520 · Propane-Natural Gas	\$5,000.00			
		Station 1	\$3,500.00	
		Station 2	\$1,500.00	\$5,000.00
5525 · Electric	\$4,300.00			
		Station 1	\$3,800.00	
		Station 2	\$500.00	\$ 4,300.00
5535 · Medical Supplies & Fees	\$12,000.00	consumables	\$5,000.00	
		monitor cables	\$1,500.00	
		HazWaste Disposal	\$600.00	
		AED Maintenance	\$300.00	
		Misc	\$4,600.00	\$12,000.00
5540 · Fire Fighting Supplies	\$20,000.00			
		Hose (8-50 foot lengths)	\$3,500.00	
		T-25 intake valve	\$3,000.00	
		Leather fronts for helmets (10)	\$1,000.00	

		KNOX Box	\$3,500.00	
		Fittings/Adaptors/Nozzles	\$2,500.00	
		PPE	\$5,000.00	
		Misc	\$1,500.00	
				\$20,000.00
5541 - Fire Fighting R/M	\$8,000.00			
		SCBA Testing	\$2,000.00	
		Ladder test /odd years 2023	\$0.00	
		Hydrostatic Testing / 5 yrs 2026	\$2,000.00	
		Pump Testing	\$2,000.00	
		Cascade System Testing	\$1,200.00	
		Misc	\$800.00	\$8,000.00
5543 - Rescue Supplies & Expe	\$3,000.00			
		Misc Supplies hardware	\$1,500.00	
			\$500.00	
		540 and prusik helmets/lights	\$500.00	
			\$500.00	
				\$3,000.00
5545 - Vehicle Supplies & Fuel	\$16,000.00			
		Fuel	\$14,500.00	
		Misc	\$1,500.00	
				\$16,000.00
5546 - Vehicle R/M	\$50,000.00			
		Upgrade E21 Lights	\$1,500.00	
		Tires	\$10,500.00	
		Misc Repairs	\$38,000.00	\$50,000.00
5560 - Comm. Supplies & Repa	\$23,000.00			
		Batteries and repairs	\$2,000.00	
		Active911 subscriptions	\$1,000.00	
		Handhelds (10)	\$20,000.00	
				\$23,000.00
5581 - Incident Expenses - Non-	\$4,000.00	Repair costs	\$4,000.00	
5582 - Incident Expenses - Rein	\$3,000.00	Hotel, Meals	\$3,000.00	
5610 - Building & Grounds	\$35,000.00			
			\$35,000.00	
				\$35,000.00
5620 - Incident Vehicle Reserve	\$0.00			

5625 - Capital Equipment	\$0.00				
		Extrication Equipment	\$0.00		
		possibly 2025			
				\$0.00	
5657 - Vehicle/Apparatus Purch	\$0.00				
5655 - Vehicle Lease Payments	\$ 55,535.65				
		E24 Lease	\$55,535.65		

# DIVIDE FIRE PROTECTION DISTRICT

RESOLUTION 2025-04  
CERTIFYING MILL LEVIES  
December 9<sup>th</sup>, 2025

A resolution levying property taxes for the year 2025 to help defray the costs of government for the Divide Fire Protection District, Teller County, Colorado, for the 2026 budget year.

TO: County Commissioners of Teller County, Colorado.

The Board of Directors of the Divide Fire Protection District hereby certifies the following mill levies to be extended upon the TOTAL assessed valuation of \$97,147,760.

PURPOSE	LEVY	REVENUE
1. General operating expenses	10.000 mills	\$ 971,478
2. (minus) credits and reductions	0	0
SUBTOTAL	10.000 mills	\$ 971,478
3. General obligation bonds and interest	0	0
4. Contractual obligations approved at election	0	0
5. Capital expenditures	0	0
6. Refunds and abatements	0	0
7. Other:	0	0
TOTAL	10.000 mills	\$ 971,478

ADOPTED, this 9th day of December, 2025.

  
Aristeed Lopez, President

  
Pete Atwater, Treasurer



CC: DOLA  
Teller County Board of Commissioners  
Ireland Stapleton

# DIVIDE FIRE PROTECTION DISTRICT

## RESOLUTION 2025-05 A RESOLUTION TO ADOPT A BUDGET FOR THE YEAR 2026

December 9<sup>th</sup>, 2025

**WHEREAS**, the Board of Directors of the Divide Fire Protection District has appointed a budget committee to prepare and submit a proposed 2026 budget to the Board at the proper time; and

**WHEREAS**, such budget committee has submitted a proposed budget to this Board for its consideration; and

**WHEREAS**, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, and a public hearing was held on December 9<sup>th</sup>, 2025, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

**WHEREAS**, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the District; and

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues, so that the budget remains in balance as required by law.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Divide Fire Protection District:

1. That the estimated expenditures for each fund are as follows:

Administrative Expenses	\$ 797,264
Operating Expenses	\$ 231,300
Capital Expenses	\$ 770,535

Total Administrative, Operating, and Capital Expenses	\$ 1,799,099
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2. That estimated Revenues and Capital Reserve Balances are as follows:


A. Revenue from the general property tax levy	\$ 971,000
B. Revenue from sources other than general property tax.	\$ 170,350
C. Estimated Available Fund Balances	\$ 694,000

Total Resources (Revenues and Available Fund Balances)	\$ 1,835,350
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3. That the reserves have been or are hereby established for each appropriate fund or combined as a single reserve fund as set forth in the Budget in order to preserve the spending exemption for reserves under TABOR, and all such reserves shall be transferred or expended within any fund as set forth in the budget.

4. That the budget, as submitted, amended and herein summarized by fund, be, and the same hereby is, approved and adopted as the budget of the Divide Fire Protection District for the 2026 fiscal year.

5. That the budget, as hereby approved and adopted, shall be certified by the Secretary and/or Treasurer and/or Chairman of the District to all appropriate agencies and is made a part of the public records of the District.

  
Aristeed Lopez, President

  
Pete Atwater, Treasurer

(seal)



CC: DOLA  
Ireland Stapleton

# DIVIDE FIRE PROTECTION DISTRICT

RESOLUTION 2025-06  
A RESOLUTION TO APPROPRIATE SUMS OF MONEY FOR THE BUDGET YEAR 2026

December 9<sup>th</sup>, 2025

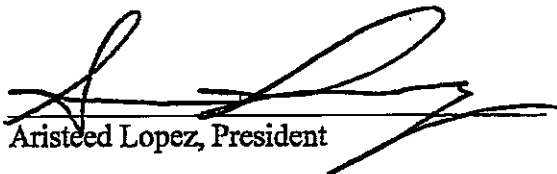
**WHEREAS**, the Board of Directors of the District has made provision therein for revenues in an amount equal to the total proposed expenditures as set forth in said budget; and

**WHEREAS**, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes prescribed below, as more fully set forth in the budget, including any interfund transfers listed therein, so as not to impair the operations of the District.

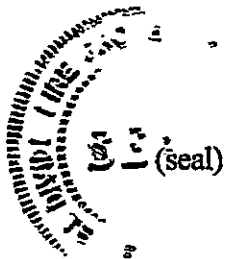
**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Divide Fire Protection District that the following sums are hereby appropriated from revenues of each fund, to each fund, for the purposes stated below:

Administrative:	\$ 797,264
Operational:	\$ 231,300
Capital:	\$ 770,535

Adopted this 9th day of December, 2025.

  
Aristeed Lopez, President

  
Pete Atwater, Treasurer



CC: DOLA  
Ireland Stapleton

# Public Comment & Visitors

Meeting Date: 12-9-25

Name	Phone/Email (optional)	DFPD Resident Y or N	Want to Speak?
Josh Weentles II	919-433-4270	Y	✓
Tom O'Connor	779 337 8208	Y	Y
Mike Bely	219 238 8854	Y	Y
<del>Allison Mosser</del>	<del>719 428 0513</del>	<del>Y</del>	<del>Y</del>

Dear Members of the Board of Directors

I saw at the station that rescue 21 was stripped of the topper, rack, slide and lights. I was at the last board meeting Thursday when this was tabled whether to approve the repurposing of rescue 21. So who authorized this and where is the equipment that is district property? I would like this to be added to agenda. The lack of transparency regarding district property and the disposition of such is evident. Someone needs to be held accountable.

Sincerely,

Michael Babiarz

12/9/2025