Divide Fire Protection District

Public Meeting of the Board of Directors
October 20th, 2026 6:00 P.M.

AGENDA

1) Call to Order – Roll Call
2) Review and Approve Agenda
3) Review, Approve, and Sign Minutes of Prior Meetings
4) Engagement of Legal Services
5) Adjournment

Link for Teams Meeting:

	Divide Fire Protection District Public Meeting of Board of Directors **Minutes**	MIN-20261020 Meeting Date: 10/20/2026 Meeting Time: 6:00 pm Page **1** of **2**

Meeting Type : ☒ Regular ☐ Special ☐ Work Session

Meeting Location : ☐ Station 21 – 103 Cedar Mountain Rd, Divide CO 80814

☒ Remote – MS Teams

1) Call to Order / Roll Call

Board President Lopez called to order the meeting of the Board of Directors of the Divide Fire Protection District (DFPD) at 6:04 p.m.

Director Franke called roll with the following present via MS Teams:

Steed Lopez – President
Robert Reynolds – Vice President
Peter Atwater – Treasurer
Patricia Franke – Secretary

Absent for roll call

Dennis Lutrell (joined at 6:15 p.m.)

2) Review and Approval of Agenda

MOTION: By Director Atwater to amend agenda to add director compensation consideration and approve.

SECOND : Director Franke **VOTE**: Unanimous in favor (absent, Dir. Luttrell)

3) Director Compensation *(Added in meeting via Agenda item 2)*

DISCUSSION: Due to the short nature of this meeting and limited subject Directors discussed whether or not it is necessary to receive compensation for attendance.

MOTION: By Director Franke to waive Director fees for this meeting occurrence.

SECOND: Director Atwater **VOTE:** Unanimous in favor (absent, Dir. Luttrell)

4) Review, Approve, and Sign minutes of prior meetings - *Inadvertently skipped / visited out of order (visited after topic 5)*

DISCUSSION: All directors have had an opportunity to review the minutes from the previous meeting (10/06/2026), and have made all recommendations for correction, which have been incorporated as appropriate.

MOTION: By Director Franke to approve the minutes from 10/06/2026 meeting, as updated by District Admin.

SECOND: Director Luttrell **VOTE:** Unanimous in favor

5) **Engagement of Legal Services**

DISCUSSION: All board members have had an opportunity to review the engagement proposal from Linda Glesne, of CEGR Law (ref 202179 v.1). The firm was recommended by current counsel upon notice of intent to disengage. The terms of the engagement are appealing with various professional service tiers offering opportunity to engage with legal while managing legal expenses. Firm and specific attorney represent neighboring fire districts and other local special districts, and is recommended by individuals from those other agencies and districts. President Lopez has reached out to consider 3 firms, one of which DFPD is represented by through operational insurance and is heavily litigation focused, and another which represents several small districts and school boards, but has less Fire District experience. Michelle Ferguson of Ireland Stapleton will coordinate secure client record transfer to newly engaged counsel as her last commitment to DFPD as a client to complete the disengagement process.
MOTION: By Director Franke to proceed with the engagement, as proposed by CEGR.
SECOND: Director Atwater **VOTE:** Unanimous in favor (all Directors present)

6) **Adjournment**

MOTION: By Director Franke to adjourn.
SECOND: Director Luttrell **VOTE:** Unanimous in favor

The meeting was adjourned at 6:22 p.m. The next board meeting on Tuesday, November 10th, 2026 at 6 p.m. at Shoemaker Station (Station 21) 103 Cedar Mountain Rd. Divide, CO 80814 Remote Attendance Link for 11/10/26 meeting.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Divide Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Steed Lopez President 11/10/26

Name and Title Date

P Franke Secretary 11/10/2026

Name and Title Date

Approved after Signature 11/10/2026