

# Divide Fire Protection District

Public Meeting of the Board of Directors  
January 14<sup>th</sup>, 2025  
6:00 P.M.

## AGENDA

- 1) Call to Order – Roll Call
- 2) Pledge of Allegiance
- 3) Review and Approve Agenda
- 4) Review, Approve, and Sign Minutes of Prior Meetings
- 5) Public Comments
- 6) Financial & Administrative Matters
  - A) Financial Matters
  - B) Purchase Orders
  - C) Administrative Report
- 7) Chief's Report
  - A) Board Business Meeting Attendees
- 8) Old Business
  - A) Policies/Handbook
    - i. Board Policies
    - ii. Handbook Wording Updates
      1. Sick Leave Wording
      2. PTO/Holiday Policy
      3. Disciplinary Actions (employee vs volunteer)
  - B) 5 Year Plan – Jan 28<sup>th</sup> Meeting
  - C) Chief Phone
  - D) Operational Shifts
  - E) Audit Agreement 2025
  - F) Staff Duties & Responsibilities, Modifications
  - G) CBI Audit
- 9) New Business
  - A) Resolution Designating Meeting Times & Posting
  - B) Service Plan
  - C) Election
- 10) Executive Session Executive Session to discuss personnel matters related to Chief McLeod's evaluation, pursuant to §24-6-402(4)(f), C.R.S.
- 11) Adjournment